

August 12, 2025

Hildebrandt, Cerwinske & Brunkhorst met as part of the Bremer-Waverly Law Board in the Law Center at 9:00 a.m. Minutes recorded by Dan Pickett, Sheriff.

The Bremer County Board of Supervisors met in session on Tuesday, August 12, 2025 in the Courthouse, Waverly, Iowa, at 9:30 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Brunkhorst moved/Cerwinske second to approve the agenda.

Cerwinske moved/Brunkhorst second to approve the 8/5/25 minutes.

Brunkhorst moved/Cerwinske second to approve claims as listed below and authorize Auditor to issue checks.

Brunkhorst moved/Cerwinske second to approve a payroll addition for Steffan Friest, Direct Care Staff RSI part-time \$14.50/hr./\$9.80/hr. sleep time, effective 8/12/25; and a payroll change for Michael Dunlap Secondary Roads from Laborer, \$30.12/hr. to Operator I \$30.54/hr., Transfer, effective 8/11/25.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-83 To Set a Date for an Election on the Imposition of a Local Option Sales and Services Tax in the City of Plainfield, Iowa. WHEREAS, Chapter 423B of the Code of Iowa authorizes County Boards of Supervisors to impose a local option sales and services tax within incorporated cities and the unincorporated area of counties, following an election at which the registered voters in various jurisdictions vote in favor of such tax; and WHEREAS, City of Plainfield, Iowa (the “City”) desires to change the use of local option sales and services tax proceeds in and for the city of Plainfield, Iowa, such use change to replace the use of the current local option tax already in effect; and WHEREAS, the Board of Supervisors intends that the local option sales and services tax use be changed within the City of Plainfield, Iowa, to take effect on July 1, 2026; NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of the Bremer County, Iowa, as follows: Section 1. November 4, 2025 is hereby set as the date for a Special Election within the City of Plainfield, Iowa, for the purpose of presenting to the registered voters of such area the question changing the use of local option sales and services tax proceeds in and for the city of Plainfield, Iowa, to take effect on July 1, 2026. Section 2. In accordance with Section 423B.1 of the Code of Iowa, the Board of Supervisors hereby requests that the ballot proposition state that 100% of the revenues from such local option sales and services tax will be used to fund capital equipment purchases and repairs, street, water, sewer and other capital improvement and maintenance projects as determined from time to time by the City Council in the City of Plainfield, Iowa, to be for any lawful purpose, and 0% for direct property tax relief. A form of the ballot proposition is attached hereto as “Exhibit A.” Section 3. The County Auditor is hereby directed to file a copy of this resolution with the Bremer County Commissioner of Elections. Section 4. The County Commissioner of Elections is

hereby authorized and directed to cause notice of the ballot proposition, in substantially the form set forth as Exhibit B hereto, to be published in a legal newspaper of general circulation in the County, such notice to be published not less than sixty days prior to the date of the election. Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed. Passed and approved August 12, 2025.

Board reviewed ARPA project expenditures and remaining funds.

Board/Committee updates: Brunkhorst attended the Waverly Chamber of Commerce & IA Workforce Development meetings.

Board met with Lindsey Koehler, B & Z Admin., for a department update and to review a subdivision request. Brunkhorst moved/Cerwinski second to approve division of land and adopt RESOLUTION NO. 25-84 RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF Schellhorn, Scott A (Ryan, Bonnie Louise: Parcel B in the NE ¼ of the NE ¼ of Sec 21, T93N, R12W of the 5th P.M., Bremer County, Iowa, and more particularly described as Commencing at the NE Corner of said Sec; Thence S 01 °17'28" E, 410.00' along the E Line of said ¼ - ¼ Sec to the Point of Beginning; Thence continuing S 01 ° 17'28" E, 580.00' along said E Line; Thence S 88°42'32" W, 50.00' to the W Right-of-Way Line of County Road V5C (Piedmont Ave); (C5) Thence Northwesterly 410.84' along a 360.00' Radius Curve, Concave Northeasterly (said Curve having a long chord of N 48°38'41" W, 388.91'); Thence N 21 °40'34" E, 120.00'; Thence N 01 °17'28" W, 185.00'; Thence N 84°32'54" E, 290.00' to the Point of Beginning. Containing 3.60 Acre(s), including 0.51 Acre(s) of County Road V5C (Piedmont Ave) Right-of-Way, subject to any easements recorded or unrecorded. Ingress-Egress Easement in the NE ¼ of the NE ¼ of Sec 21, T93N, R12W of the 5th P.M., Bremer County, Iowa, and more particularly described as commencing at the NE Corner of said Sec; Thence S 01 °17'28" E, 410.00' along the E Line of said ¼ - ¼ Sec to the NE Corner of Parcel B, as shown on this Plat of Survey; Thence S 84°32'54" W, 50.13' along the N Line of said Parcel B to the W Right-of-Way Line of County Road V5C (Piedmont Ave) also being the Point of Beginning; Thence S 01°17'28" E, 32.70' along said W Right-of-Way Line to a Corner thereof; Thence S 88°42'32" W, 75.00'; Thence N 01°17'28" W, 27.24' to the N Line of said Parcel B; Thence N 84°32'54" E, 75.20' along said No Line to the Point of Beginning. Containing 0.05 Acre(s) {2,248 Sq. Ft.}, subject to any other easements recorded or unrecorded. WHEREAS, ON THE 12th DAY OF AUGUST, 2025 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Schellhorn, Scott A (Ryan, Bonnie Louise: Parcel B (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 12th day of August, 2025.

Board met with Barb Meeker, Human Resources Mgr. Brunkhorst moved/Cerwinski second to approve an amendment to Bremer County Employee Handbook Policy 5.1 Vacation, regarding dispatch. Dan Pickett, Sherriff & Leya Betz, Dispatch Supervisor present. Meeker proposed providing and funding a county employee flu shot clinic. Cerwinski moved/Brunkhorst second to fund the annual county employee flu shot clinic.

Board met with Sue Lahr, CBS Director & Barb Meeker Human Resources Mgr. Brunkhorst moved/Cerwinske second to approve the CBS director job description. Brunkhorst moved/Cerwinske second to approve the CBS Director job posting.

Board met with Miron Construction Co., Inc. representative Patrick Meyers & Project Mgr. Erik Pingel, ISG, Inc., to review a conceptual redesign schematic idea for Phase II of the Courthouse Addition/Renovation project. Scott LaRue, GIS/Maintenance, Darius Robinson, County Attorney, Barb Meeker, Human Resources Mgr, Lindsey Koehler, B&Z Admin, Heather Moe, Assessor Asst/Credit & Exemption Coordinator, Dan Pickett, Sheriff, Landon Moore, Engineer present.

Board met with Landon Moore, County Engineer, for a weekly department update. Robinson present.

Cerwinske moved/Brunkhorst second to go into Closed Session at 11:15 a.m. in accordance with Iowa Code 21.5(1)(c) to discuss strategy with Darius Robinson, County Attorney and Tim Whipple, Ahlers & Cooney, concerning Summit Carbon Solutions LLC. Brunkhorst moved/Cerwinske second to end the Closed Session at 11:48 a.m.

Brunkhorst moved/Cerwinske second to adjourn at 11:48 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the August 12, 2025 meeting of the Bremer County Board of Supervisors.

Dewey Hildebrandt, Chairman

Attest: _____
Jennifer Bremner, Deputy Auditor

Claims Publication Summary 8/12/25:

4imprint, Inc	Shirts/Outreach Materials	2,084.66	
Allegiant Technology	Cloud Faxing	100.21	
Alliant Energy - IP&L	Intersection Lighting/Utilities	209.87	2
Black Hawk Co Landfill	Tipping Fees	13,705.82	
Black Hawk Co Treasurer	Medical Examiner &	1,206.00	
Blackhawk Environmental Testing, Inc.	Testing Services/SMR	8,005.41	2
BMC Aggregates LC	Road Rock	41,439.92	7
Bremer Co Highway Dept	Fuel/Repair	8,845.71	6
Bremer Co Veterans Affairs	Utilities	39.04	
Bremer County General Assistance	Utilities	149.30	2
Bruening Rock Products, Inc.	Road Rock	13,867.62	
Butler Co Rec	Utilities	361.78	
Butler-Bremer Communications	Internet Services	44.95	
Calhoun Co Sheriff	Forfeiture Documents Served	31.00	
Cintas	Safety/ Misc. Supplies	592.44	6
Cody Reed Powersports	Vehicle Service/Repair	375.00	
Construction Materials Inc	Culvert Materials	115.00	
Cooley Sanitation LLC Cooley Pumping	Landfill Waste	1,900.00	
Crawford Supply Co	Commissary Supplies	157.32	
Cummins Sales and Service	Equipment Repairs	1,018.95	
Denver Forum	Publications	1,408.81	2

Dept. Inspections, Appeals, & Licensing	Storage Tank Registration	40.00	
Dust Busters Dust Control	Dust Control	32,232.00	
Galls LLC	Jailer/Deputy Uniforms	235.11	
GFC Leasing – WI	Copier Lease	614.99	2
HLW Engineering Group	Permit Renewal	700.00	
IMWCA	Workers Comp Premium	6,457.00	
Iowa Communications Network	INC Connection	452.00	
Jerry Roling Mts Inc	Vehicle Maintenance	260.76	
John Deere Financial	Misc. Supplies	335.01	
Keefe Supply Co	Commissary Supplies	2,344.24	
MHC Kenworth	Parts	3,419.27	10
MidAmerican Energy Co	Utilities	38.00	
Miller Hardware	Supplies	98.94	
Miron Construction Co., Inc.	Courthouse Construction	40,793.92	
Ne IA Community Action Corp	July 2025 Services	1,985.63	
Pitney Bowes Bank Inc	Postage	2,320.30	2
Relx Inc DbA LexisNexis	Monthly Subscription	535.00	
Sadler Power Train Inc	Parts	1,766.49	
Scott Pharmacy Inc	Inmate Prescriptions	298.84	
Snap on Tools	Tools	230.00	
Storey Kenworthy /Matt Parrott	Office Supplies	39.87	
Summit Food Service LLC	Inmate Meals	10,447.38	
Sumner Municipal Utilities	Utilities	223.97	
Tatroe Electric Inc	Equipment part	23.40	
The Printery	Office Supplies	56.70	
Truck Center Companies	Parts	1,289.89	10
Us Cellular Corp	Cell Service	258.32	
Vanguard Publishing Co LLC	Publication	29.20	
Verizon Connect	Radio/GPS	1,126.15	3
Verizon Wireless	Phone	14.04	
Visa	Business Expense	2,409.92	2
Waste Management	Dumpster Service	63.07	
Waverly Newspapers	Newspaper Subscription	109.00	
Waverly Tire Co	Tires	1,123.72	
Waverly Utilities	Utilities	420.04	4
Wayne's Truck Equipment & Part	Service	100.00	
Wellmark BCBS Of IA	Insurance-Claims	45,739.02	
Wix Water Works	Cooler Rental/Water Bottles	35.50	
Woodman Controls Co	Monthly Preventative Maint.	612.06	
Ziegler Inc	Parts/Equipment	14,573.11	7
	Total	269,510.67	
Assessors			
Bremer Co Highway Dept	Fuel/Repair	56.90	
Pitney Bowes Bank Inc	Postage	61.59	
	Total	118.49	
CBS			
Bremer Co Highway Dept	Fuel/Repair	463.02	
iCareManager, LLC	Documentation Software	875.00	
Pitney Bowes Bank Inc	Postage	10.31	
Waverly Industrial Rehab	Occ Health Services	85.00	

Waverly Utilities

Utilities

746.75

Total

2,180.08

Grand Total

271,809.24